

A [giveGreater.org](https://givegreater.org) profile serves as part of the General Operating Support responsive grant application. A profile offers several benefits: it helps nonprofits raise visibility among donors, provides nonprofits the opportunity to tell their story, makes it easier for nonprofits to apply to funders, and provides secure online donation processing.

Applicants are expected to update or complete their giveGreater.org profile no later than **one week prior to the submission of a responsive grant application** as well as annually, and will receive an email reminder near the profile anniversary date.

All the fields listed on the checklist below **are required for a complete responsive application**.

OVERVIEW TAB

Check to make sure that all of the fields are completed with the most up-to-date information.

Mission

Needs Statement – List the organization’s 3-5 most pressing needs.

Impact Statement – List 3-5 accomplishments in the last year

Statement from the CEO/Executive Director

Statement from the Board Chair/President

Areas Served

DONE

PROGRAM TAB

Program Name and Description (minimum of 1, maximum of 6)

Examples of Program Success (stories)

DONE

MANAGEMENT (PAID STAFF TAB)

CEO Name and email

Number of Staff, Volunteers, and Contractors

Staff Demographics (race, ethnicity & gender identity)

GOVERNANCE (BOARD TAB)

Board Chair and Term

Governing Board Members and Professional Affiliations

Board Demographics (race, ethnicity & gender identity)

DONE

FINANCIAL TAB

Current Fiscal Year (dates, revenue and expense projections)

Revenue and Expense figures for past three fiscal years (as reported on 990)

Most recent 990(s) and Audit(s) (at least two years if available; upload required)

DONE

Unless other arrangements are made, all information on your organization’s giveGreater.org® profile will be published and viewable to the public.